

Central Wisconsin Community Action Council, Inc.
EPF&A Committee Meeting Minutes
September 15, 2017

Present: Dave Singer, Muriel Harper, Donna Maly, Charlie Krupa, and John Earl

Excused Absence: None

Staff: Fred Hebert and Donna Lynch

Guests: Joy Casperson, John Wenum, and Renee Greenland

1. John Earl called the meeting to order and roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the August 11, 2017 EPF&A Committee meeting.
3. No Personnel issues to report.
4. No Finance Report.
5. After review and discussion of the Agency Organizational Chart, committee members agreed by unanimous consensus that it would be revised for additional clarity and brought back to the EPF&A Committee for review at their October meeting.
6. Legal action was taken by a Wyona Lake Apartments resident upon non-renewal of her lease. Fred is working with our insurance company and her attorney on the issue.
7. Fred received a call from a potential benefactor who wanted to purchase a building in Mayville for our agency. Due to the poor condition, we were not interested in the building, and upon further contact the donor said they were mainly focused on helping people in the Washington County area.
8. We continue to monitor the funding level of the Community Services Block Grant, but don't expect any significant changes at this time.
9. National Exchange Bank has awarded our agency an additional \$25,000 for crisis assistance in Adams, Columbia, and Dodge counties.
10. Fred provided an update on Annual County Contribution Requests which are sent out in July. Adams provides \$7,500 and an additional \$8,500 for the food pantry; Juneau provides \$7,500; Dodge is providing an increased contribution from \$5,000 to \$7,500; and Fred will attend budget meetings for Sauk and Columbia Counties in September, both of which provide \$7,500.
11. The agency has purchased a treadmill from Fit & Fab which vacated the lower level of our building. We will begin a Staff Health Initiative with miles being tracked and awards given per milestone reached.
12. Donna Maly updated committee members on the Blue Zone Project in Dodge County which is a community-wide well-being improvement initiative to help make healthy choices easier.

13. Fred mentioned that he recently met with the Division of Housing regarding funding for the John Wenum Apartments project. The State will not release funds for our draws to pay vendors until a firm commitment is received from Federal Home Loan Bank which will not be received until December. With completion of the building scheduled for the end of October, we are considering temporary loans from the Bank of Mauston to get us through and also contacting our State Legislators for help.
14. John Earl declared the meeting adjourned - Next Meeting – October 13, 2017 @ 10:30 am